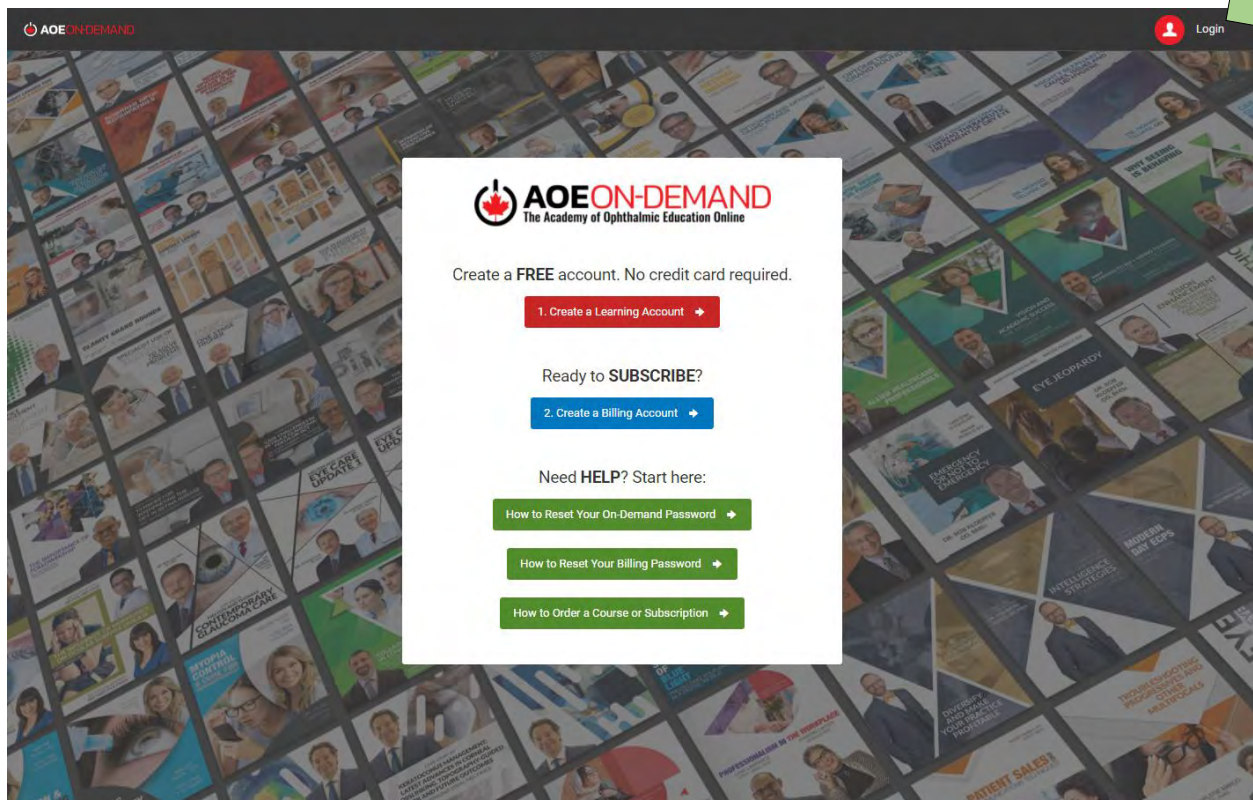


AOE On-Demand Password Reset Instructions

AOE On-Demand is AOE's web-based online learning system used to complete courses 24/7, where and when you want. This is different than your billing account, used to manage your payments.

STEP 1: Verify Your Email

- a) Please have your email client open on your computer/phone.
- b) Please visit <https://aoece.online> in your browser
- c) Click **Login** in the upper right corner



The screenshot shows the AOE On-Demand website interface. In the top right corner, there is a "Login" button with a red user icon, indicated by a green arrow. A central white pop-up window contains the following text and links:

AOE ON-DEMAND
The Academy of Ophthalmic Education Online

Create a **FREE** account. No credit card required.

1. Create a Learning Account →

Ready to **SUBSCRIBE**?

2. Create a Billing Account →

Need **HELP**? Start here:

- How to Reset Your On-Demand Password →
- How to Reset Your Billing Password →
- How to Order a Course or Subscription →

d) When the page loads, you will see the form.

a. Click **Forgot your password?**



Sign in with your existing account

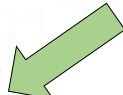
Email Address

Password [Forgot your password?](#)

OR

Don't have an account?

[Sign up now](#)



e) Enter your **email address** and click **Send verification code**

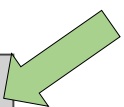
Please provide the following details.

- Verification is necessary. Please click Send button.

Email Address

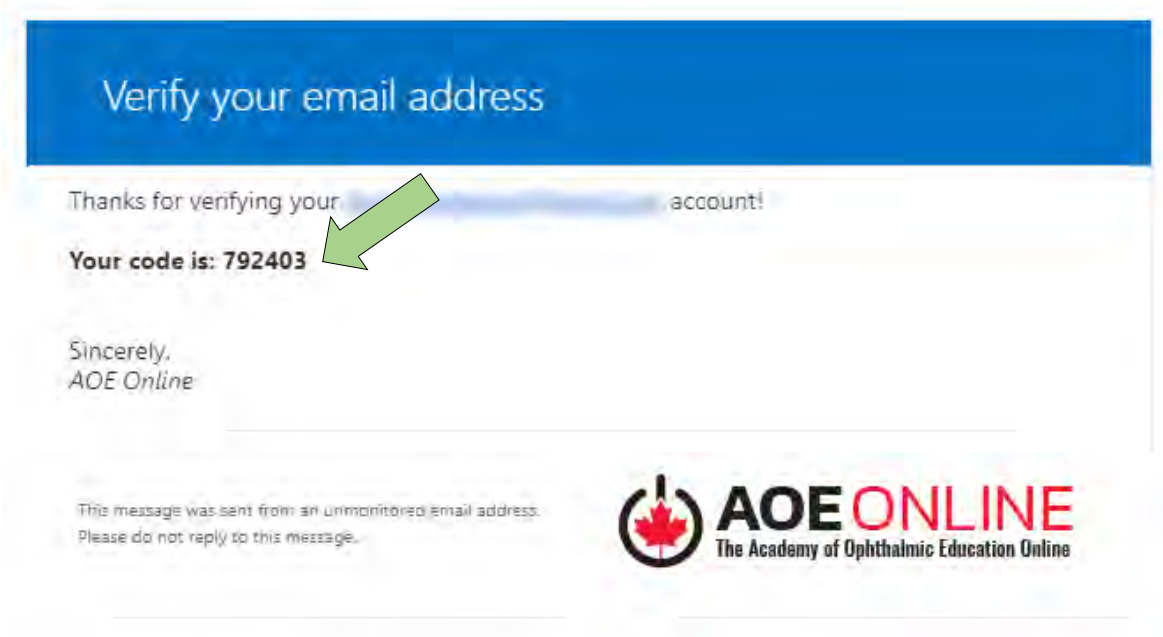
Please enter a valid email address.

[What is this?](#)



f) Wait for the email to arrive in your inbox. Do **not send another code**

g) Copy the **code** in the email you received.



h) **Paste the code** in the Verification Code box on the website and click **Verify Code**:

Please provide the following details.

- Verification code has been sent to your inbox. Please copy it to the input box below.

Email Address

Please enter a valid email address.

What is this?

Verification code

STEP 2: Reset Your Password

- a) After you've verified the code, do **not change the email** and click **continue**

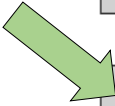
Please provide the following details.

- E-mail address verified. You can now continue.

Email Address

Please enter a valid email address.

What is this?



- b) Enter your **new password twice**
- Remember that it must at
 - least 8 characters
 - an upper case
 - a digit (number)
 - a special character

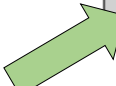
- Please provide the following details.
- New Password
- 8-16 characters, containing 3 out of 4 of the following: Lowercase characters, uppercase characters, digits (0-9), and one or more of the following symbols: @ # \$ % ^ & * - _ + = [] { } | \ : ' , ? / ^ ~ " () ; .

What is this?

- Confirm New Password
- 8-16 characters, containing 3 out of 4 of the following: Lowercase characters, uppercase characters, digits (0-9), and one or more of the following symbols: @ # \$ % ^ & * - _ + = [] { } | \ : ' , ? / ^ ~ " () ; .

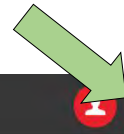
What is this?

- c) Click **Continue** and you can now login with your new password.



In some rare situations, the system might show the following error.

If this happens, click **“Login”** in the upper right to continue.



AOE ONLINE

Login

Error.

An error occurred while processing your request.

Request ID: **0HM4RQ5U1VG2G:00000022**

Development Mode

Switched to Development environment will display more detailed information about the error that occurred.

Development environment should not be enabled in deployed applications, as it can result in sensitive information from exceptions being displayed to end users. For more information, see the ASP.NET Core documentation. To disable development mode in production, set the `ASPNETCORE_ENVIRONMENT` environment variable to `Production` and restart the application.